



ARYA College of Engg. & Research Centre

(Affiliated to Rajasthan Technical University, Kota)

• S.P.- 40, Kukas Industrial Area (RIICO) Jaipur - 302028

• Ph.: 0141-5148801, 5148802, 5148803

• Approved by AICTE, New Delhi)

• Website : www.acerc.org

• Fax : 01426-510040

Ref: Principal-Office/2018/01

Date: 14/04/2018

MEETING NOTICE

Subject: Meeting to discuss faculty discipline

A meeting of code of conduct committee is being scheduled under supervision of Dr. Puja Agarwal. All the committee members are requested to present at the below mentioned schedule.

Date & Time: 16 April 2018

Venue: Board Room (ACERC)

Agendas:

- Incompliance of faculty dress code.
- To wear ID Cards at all times when faculty members are in the college campus.

Following officials are requested to attend the meeting.

1. Dr. Himanshu Arora
2. Er. Shilpi Mishra
3. Er. Kapil Karadia
4. Er. Ravindra Singh Maan
5. Er. Pradeep Jha
6. Mr. Sunil Sharma

Head of Committee

(Code of Conduct committee, ACERC)



C.C. to:-

Chairman Office

Director Office

Principal Office

Registrar Office

HOD's all Departments



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MINUTE OF MEETING

Minutes of the Code of Conduct Meeting for maintaining the Faculty Discipline held at 1:30 PM on April 16, 2018 at the Board Room of Arya College of Engineering & Research Centre.

Members Present

1. Dr. Himanshu Arora
2. Er. Shilpi Mishra
3. Er. Kapil Karadia
4. Er. Ravindra Singh Maan
5. Er. Pradeep Jha
6. Mr. Sunil Sharma

Convener welcomed the members.

AGENDA ITEMS

Agenda item 1 – In Compliance of faculty dress code.

The committee discussed about the Dress code and attire of the faculties. All faculty members must maintain the below mentioned dress code.

Male Faculties: College issued Shirt and Formal Trousers

Female Faculties: College issued Saree



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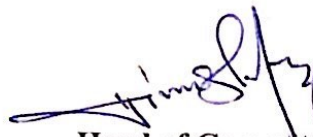
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Agenda item 2 – To wear ID cards at all times when faculty members are in the college campus

All faculty members (male and female) are required to wear College ID card at all time in the campus otherwise half day absent will be marked.


Head of Committee



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OFFICE ORDER

This is to inform all the Faculty Members that maintain the college dress code is compulsory. All the Faculty Members are required to come in proper dress-code/uniform. Faculty Members who are not in proper dress-code/uniform will be considered as on Half day leave.

Dress-code/Uniform details:

For Male Faculty	For Female Faculty
Shirt: Given by college Trousers: Formal	Saree: Given by college

Note:

1. Male Faculty Members may wear any formal dresses on Wednesday and Saturday.
2. Female Faculty Members may wear any other Saree on Wednesday and Saturday.
3. No jeans permitted.

Head of Committee

(Code of Conduct committee, ACERC)

