



ARYA College of Engg. & Research Centre (ACERC)

- (Affiliated to Rajasthan Technical University, Kota)
- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820731/32/33
- Approved by AICTE, New Delhi
- Website: www.acerc.org



ARYA College of Engg. & Research Centre

- (Affiliated to Rajasthan Technical University, Kota)
- S.P.- 40, Kukas Industrial Area (RIICO) Jaipur - 302028
- Ph.: 0141-5148801, 5148802, 5148803
- Approved by AICTE, New Delhi
- Website : www.acerc.org
- Fax : 01428-510040

Ref: ACERC/IMC/2019-20/01

Dated 22/07/2019

MEETING NOTICE

(Infrastructure & Maintenance Committee)

This is to inform all the members of Infrastructure and Maintenance committee that the meeting of the Infrastructure and Maintenance committee will be held on **24/07/2019** at 2:00 PM in seminar hall 1.

The agendas of the meetings are as follows:

1. Confirmation of Minute
2. Maintenance and up gradation of old Pc's
3. Maintenance of Class Rooms
4. A Repairing of Toilets Urinals and Water Seepage Problems


Dr. Puja Agarwal



Copied to: All members



ARYA College of Engg. & Research Centre (ACERC)

• (Affiliated to Rajasthan Technical University, Kota)

• SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028

• Ph. 0141-2820731/32/33

• Approved by AICTE, New Delhi

• Website: www.acerc.org



ARYA College of Engg. & Research Centre

(Affiliated to Rajasthan Technical University, Kota) • Approved by AICTE, New Delhi
• S.P.- 40, Kukas Industrial Area (RIICO) Jaipur - 302028 • Website : www.acerc.org
• Ph.: 0141-5148801, 5148802, 5148803 • Fax : 01426-510040

Ref: ACERC/IMC/2019-20/01

Dated 24/07/2019

MINUTE OF MEETING

The meeting of the Infrastructure and Maintenance committee was convened on 24/07/2019 at 2:00 PM in the Seminar hall 1 ACERC under the Chairpersonship of Dr. Puja Agarwal

Members Present

1. Dr. Puja Agarwal(Chairperson)
2. Mr. Kapil Karadia(Member)
3. Mr. Pradeep Jha(Member)
4. Mr. Vinod Sharma(Member)
5. Mr. Ankit Agarwal(Member)

Chairperson welcomed the member.

AGENDA ITEMS

Agenda item 1- Confirmation of Minutes

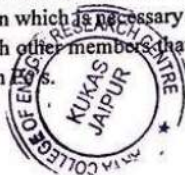
Resolution:-

In last meeting ACERC/IMC/2018-19/03 we had discussed all agendas of required maintenance and talked about their solution. We successfully resolved all that problems but in this duration we are facing lot of new issues in our infrastructure as earlier mentioned in noticed. So today we will discuss all that problems and look forward for their solutions but starting these new problems if any of you not solved problem which discussed in last meeting then we will take that problem with today's meeting.

Agenda item 2 – Maintenance and up gradation of old Pc's

Resolution:-

Members of Committee getting query from the lab assistance that some pc's not working properly and some old pc's wants up gradation which is necessary by the time. Member checks that problem and consult with other members that up gradation of PC is like we have to install Latest Auto CADD software on PCs.





ARYA College of Engg. & Research Centre (ACERC)

- (Affiliated to Rajasthan Technical University, Kota)
- SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028
- Ph. 0141-2820731/32/33
- Approved by AICTE, New Delhi
- Website: www.acerc.org



ARYA College of Engg. & Research Centre

- (Affiliated to Rajasthan Technical University, Kota)
- S.P. 40, Kukas Industrial Area (RIICO) Jaipur - 302028
- Ph.: 0141-5148801, 5148802, 5148803
- Approved by AICTE, New Delhi
- Website : www.acerc.org
- Fax : 01426-510040

It is discussed with committee and approved by secretary of the committee member.

Agenda item 3 – Maintenance of Class Rooms

Resolution:-

The members of committee proposed to change the old Black Board into Green Boards n furniture of classrooms some members suggested to buy new furniture for class rooms instead of repairing old one. It was approved after discussion that we bought new furniture instead of repairing old broken furniture. Finance Officer noted some discrepancies in the expenditure statement of current financial year. It was decided to correct and circulate the same along with minutes of the meeting.

Agenda item 4 – Repairing of Toilets Urinals and Water Seepage Problems

Resolution:-

Members find that some campus toilets have broken urinals which are broke by some students now we have to fix it. And we have some problem in water puling pipe which produce unhygienic condition.

It is discussed and decided to repair pipe line and change broken urinals and work handover to infrastructure maintenance supervisor and order to done this work as soon as possible.

The meeting ended at 3:00 PM with vote of thanks to the chair.





ARYA College of Engg. & Research Centre (ACERC)

• (Affiliated to Rajasthan Technical University, Kota)

• SP-40, RIICO Industrial Area, RIICO-Kukas, Jaipur-302028

• Ph. 0141-2820731/32/33

• Approved by AICTE, New Delhi

• Website: www.acerc.org



ARYA College of Engg. & Research Centre

(Affiliated to Rajasthan Technical University, Kota)

• S.P.- 40, Kukas Industrial Area (RIICO) Jaipur - 302028

• Ph.: 0141-5148801, 5148802, 5148803

• Approved by AICTE, New Delhi

• Website : www.acerc.org

• Fax : 01426-510040

Action taken on Minutes of Meeting ACERC/IMC/2019-20/01

According to the minutes of meeting held on 24/07/2019 the following action were taken on the resolutions passed by the Infrastructure & Maintenance committee members:

1. Old PC's of concerned computer labs were gone through maintenance & the complete up gradation of the PC's were made (Software's (Auto Cadd Installed) were upgraded online).
2. Old Blackboard was removed from the classrooms and new green board were installed.
3. Pipe lines of urinals that were damaged checked and plumbing work done. Broken Urinals were changed with new urinals.

Dr. Puja Agarwal



Copy to: All members